

# Competency Exam Schedule

## Exam Locations: Winnipeg or Brandon

The exam is also available to be delivered using a virtual proctoring method (webcam). This type of delivery method has specific computer and other requirements that must be met in order to use this method. The exam will be written on the same date as the physical location.

Exam Date (Wednesday)	Registration Deadline
October 25, 2017 *Registration Closed*	September 28, 2017
March 21, 2018	February 21, 2018

## Reschedule/Rewrite Policy

Please be advised that if you wish to reschedule your exam date at any time, **after** the Registration Deadline, you will be charged the full exam fee of \$240 + GST (\$252). Please email [adminassistant@cttam.com](mailto:adminassistant@cttam.com) or call 204-784-1082 to reschedule your exam.

If you are required to rewrite the exam, you will be charged the **full** exam fee of \$240 + GST (\$252).

## Exam Time/Location Notification

Please note that additional exam registration information will be sent to you via email from Yardstick Inc two weeks before the exam date. Please do not delete the email from Yardstick.

**If you are not contacted by Yardstick within two weeks of your requested exam date, please contact Yardstick directly at [testingsupport@getyardstick.com](mailto:testingsupport@getyardstick.com) to have your exam registration information re-sent. CTTAM does not have this information and cannot provide it to you via phone or email.**

## Exam Results

Exam results will be emailed 4-6 weeks from the exam date by CTTAM.

## Special Accommodation Requests

If applicants with disabilities need to request accommodations to write the Certification Exam, they must do so at the time of applying for C.Tech. or C.E.T. certification by contacting CTTAM Registration Staff in writing (email [adminassistant@cttam.com](mailto:adminassistant@cttam.com)). Applicants will be required to provide documented evidence of the disability. Such evidence includes a formal detailed diagnosis of the specific disability from an appropriate professional (e.g., physician, psychologist, rehabilitation counsellor) and supporting documentation citing the need for exam accommodations and what accommodations the candidate received in the past.

CTTAM will review the candidate's written request for accommodation and determine if it can be supported.

More information about the types of accommodations can be found detailed in each of the Certification Exam manuals available at [www.cttam.com](http://www.cttam.com) under "Forms & Downloads", "Certification/Competency Handbooks".

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## Exam Resources

[Practice Certification Exams available for purchase.](#)

**Please note:** The Practice Exams are hosted by a third-party educational partner, and applicants will need to create a new account to access the exams.

\*\*\* Please email [adminassistant@cttam.com](mailto:adminassistant@cttam.com) or call 204-784-1082 to register for the next scheduled exam \*\*\*