

Application Process

Internationally Educated Professionals (Without Canadian Supervised Practice)

- Internationally educated professionals are required to provide CTTAM with a World Education Services (W.E.S.) ICAP academic evaluation. The link to the W.E.S. website is <http://www.wes.org/ca/immigrants/index.asp>. There is a cost of \$275.00 associated with obtaining the academic evaluation. CTTAM requires the ICAP course-by-course program evaluation. W.E.S. will issue you a reference number that you are required to provide to CTTAM on your on-line application.
- Once you have obtained the W.E.S. ICAP academic evaluation, you can apply on-line at the Technology Registrations Canada website at www.technologyregistrationscanada.ca
- All applicants are required to have two years of relevant Canadian work experience when applying for certification with CTTAM. CTTAM recognizes international work experience and will recognize two years of the international work experience. You will, however, be required to obtain one year of relevant Canadian technical supervised practice in order to become certified with CTTAM.
- You are **not required** to provide technical references if you **do not** have the one year of relevant Canadian supervised practice.
- Those applicants who **do not** have the one year of relevant Canadian supervised practice will receive Associate status with CTTAM.
- CTTAM will provide Associates with a letter of assessment that includes the requirements for certification such as obtaining the one year of relevant Canadian supervised practice, the requirement to pass the Law & Ethics exam and the requirement to write a competency exam (for graduated of non-accredited programs). The letter will state that they are eligible for certification with CTTAM once the requirements have been met.
- The application cost is \$140.00.
- When the applicant has received the letter from the Registrar stating that the Board of Directors have accepted their application, annual dues will apply. The Associate fees are \$130.00 and are due each calendar year.

Documents that are **required** to be attached to the on-line application as .pdf files:

1. Diploma or Certificate (*Must be translated and in English*)
2. Transcripts (*Must be translated and in English*)
3. Work History (listing international work experience)
4. Two forms of Identification: Work Permit or Permanent Resident Card and either a copy of your passport or a Manitoba Driver's License
5. W.E.S. ICAP evaluation including the course-by-course report

Documents that are **not required** to be attached to the on-line application:

1. Letters of reference from employers overseas.

If further information is required, please call the Registration & Members Services Co-ordinator at 204-784-1082 or send an email to adminassistant@cttam.com.