

# Application Process

## Graduates of Non-Accredited Programs

**(Important:** Program **must be** listed on the [www.cctt.ca](http://www.cctt.ca) website or **be accredited** under either the Dublin, Sydney or Washington Accords listed at [www.ieagrements.org](http://www.ieagrements.org)).

- Internationally educated professionals are required to provide CTTAM with a World Education Services (W.E.S.) ICAP academic evaluation. The link to the W.E.S. website is <http://www.wes.org/ca/immigrants/index.asp>. There is a cost of \$275.00 associated with obtaining the academic evaluation. CTTAM requires the ICAP course-by-course program evaluation. W.E.S. will issue you a reference number that you are required to provide to CTTAM on your on-line application.
- Once you have obtained the W.E.S. ICAP academic evaluation, you can apply on-line at the Technology Registrations Canada website at [www.technologyregistrationscanada.ca](http://www.technologyregistrationscanada.ca)
- All applicants are required to have two years of relevant Canadian work experience when applying for certification with CTTAM. CTTAM recognizes international work experience and credits one year of the international work experience towards the two year relevant Canadian work experience requirement.
- You are **not required** to provide technical references if you **do not** have the relevant Canadian work experience.
- Those applicants who **do not** have the relevant Canadian work experience will receive Associate status with CTTAM. Only those applicants who have the relevant Canadian work experience can be certified.
- CTTAM will provide Associates with a letter of assessment that includes the requirements for certification such as obtaining the one year of relevant Canadian work experience and passing the Law & Ethics exam and that they are eligible for certification with CTTAM once the requirements have been met.
- The application cost is \$140.00.
- When the applicant has received the letter from the Registrar stating that the Board of Directors have accepted their application, annual dues will apply. The Associate fees are \$130.00 and are due each calendar year.

**Documents that are required to be attached to the on-line application as .pdf files:**

1. Diploma or Certificate (*Must be translated and in English*)
2. Transcripts (*Must be translated and in English*)
3. Work History (listing international work experience)
4. Two forms of Identification: Work Permit or Permanent Resident Card and either a copy of your passport or a Manitoba Driver's License
5. W.E.S. ICAP evaluation including the course-by-course report

**Documents that are not required to be attached to the on-line application:**

1. Letters of reference from employers overseas.

If you have any questions, please contact the Registration & Member Services Coordinator at 204-784-1082 or via email at [adminassistant@cttam.com](mailto:adminassistant@cttam.com).